

# EXPERT EVALUATORS BRIEFING

Recovery and Resilience Plan of the Slovak Republic  
Component 9



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# I. General information



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# General terms

## Recovery and Resilience Plan of the Slovak Republic (RRP)

More information about Slovak RRP: [https://commission.europa.eu/business-economy-euro/economic-recovery/recovery-and-resilience-facility/country-pages/slovakias-recovery-and-resilience-plan\\_en](https://commission.europa.eu/business-economy-euro/economic-recovery/recovery-and-resilience-facility/country-pages/slovakias-recovery-and-resilience-plan_en)

### Intermediary

Ministry of Economy of the Slovak Republic and Research Agency (established by the Ministry of Education, Science, Research and Sport of the Slovak Republic) - **bodies responsible for the implementation of investments in Component 9**. Ministry of Economy of the Slovak Republic is concretely responsible for the implementation of projects within the **Decarbonisation TRL 4-8** and **Digitalization TRL 4-8**.

### Executor

Executor of the Component 9 of the Recovery and Resilience Plan is Research and Innovation Authority (VAIA) – the unit of Government office of the Slovak Republic.

### Project manager (PM)

Employee of Government Office of the Slovak Republic or Ministry of Economy of the Slovak Republic who is a contact person for evaluator.

### Deliverables

Planned project outputs that are either public or may be restricted (reporting and monitoring purposes only).

### Milestones

Control point during the implementation of the project. A milestone can indicate the completion of a significant project deliverable or an activity that is an important intermediate step in the completion of the deliverable or outcome.

# General terms

## Monitored data

Data that will be reported within the project reporting and monitoring. The selection of monitored data is either left up to the applicants (while we recommend including the largest possible spectrum of the offered possibilities) or there are predefined monitored data that must be included in the project. Monitored data must be expressed quantitatively for the entire duration of the project.

## Outcomes

Expected effects of the project that will contribute to changing the existing state. The results of the project should bring about a change that will take place during or shortly after the end of the project.

## Project

Detailed plan of activities with a clearly defined goal, financial plan and technical aspects of implementation submitted in the form of a project application.

## Project application

Project proposal that is submitted by an applicant and is subject of evaluation process. Synonym of project proposal.

## Project proposal

Project application that is submitted by an applicant and is subject of evaluation by an evaluator. Synonym of project application.

## Individual evaluation report (IER)

Official document containing individual evaluation and evaluators' score of application. It contains scores for each criterion under the three sections of the application: „Excellence“, „Impact“, „Implementation“. It also contains the evaluation of additional questions (exclusion criteria).

# Component 9 of the RRP of the Slovak Republic

- RRP of the Slovak Republic consists of 18 components.
- Allocation of the Component 9 is more than 600 million EUR

## Component 9 – More efficient governance and strengthening RDI

- **Executor of the Component 9** – Government Office of the Slovak Republic (VAIA – Research and Innovation Authority)
- **Intermediaries:**
  - Ministry of Economy of the Slovak Republic (**Digitalization TRL 4-8 and Decarbonisation TRL 4-8**)
  - Research Agency

Executor and intermediaries are responsible for calls under the Component 9 and respective expert evaluation processes

As part of the reform within the Component 9 the international expert evaluation of RDI projects is being introduced for the first time in Slovakia.



## II. Guiding principles and Code of Conduct



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# Guiding principles of the evaluator

## Binding document for evaluator - Code of Conduct

- ! Experts are required to perform the assessment to the highest professional standards and within agreed deadline.
- Experts have to read the whole project application carefully before completing the evaluation.

### Independence

You are evaluating in your personal capacity, **you represent neither your employer, nor your country.**

### Accuracy

You do your evaluation based on the **official evaluation criteria** and the call or topic the project is addressing **and nothing else.**

### Impartiality

You must treat **all proposals equally and evaluate them impartially** on their merits, regardless of their origin or the identity of the applicants.

### Objectivity

You evaluate **each project as submitted**, not its potential if certain changes were to be made.

### Consistency

You apply the **same standard of evaluation to all projects.**

### Punctuality

You deliver **agreed outputs on time.**



# Conflict of interest

Conflict of interest includes situations where impartial and objective performance of duties may be influenced, disrupted, or endangered, especially due to family or emotional reasons, political or state affiliation, economic interest, or any other direct or indirect personal interest.



**The evaluator is obliged to immediately inform the intermediary of any conflict of interest identified during the performance of the order, including competition with another project application evaluated under the same call, in which the evaluator may have a conflict of interest.**

If it is discovered during the evaluation that the evaluator knowingly concealed an existing conflict of interest, he/she will be immediately excluded from the evaluation without the possibility of reimbursement of evaluation-related costs.

- **Code of Conduct** which is an integral part of mandate contract (annex no.2) is available here:

<https://www.mhsr.sk/podpora-investicii/plan-obnovy/dokumenty/foreign-evaluation?csrt=12895182909106318240>

- **Declaration of Exclusion of Conflicts of Interest** is available here:

<https://www.mhsr.sk/podpora-investicii/plan-obnovy/dokumenty/foreign-evaluation?csrt=12895182909106318240>

# Confidentiality

- **The evaluator is obliged to maintain confidentiality regarding all information and documents**, in any form (e.g. printed, electronic), that were made available to him in writing or orally in connection with the performance of the contract. This obligation continues during the validity of the contractual relationship and after its termination.
  - In case project applications are made available to the evaluator electronically and he/she works in his/her own or other suitable premises, he/she is **personally responsible for maintaining the confidentiality of all documents and electronic files and for returning, deleting, or destroying all confidential documents and files after the evaluation is completed.**
- **Code of Conduct** which is an integral part of mandate contract (annex no.2) is available here:
  - <https://www.mhsr.sk/podpora-investicii/plan-obnovy/dokumenty/foreign-evaluation?csrt=12895182909106318240>

# General information

- **Email will be the main communication tool**
- Evaluator will always have contact person – project manager (PM) of the intermediary
- **In case of questions/doubts contact your PM! Always contact PM if you cannot fulfil your obligations!**
- To ensure independence of evaluation, we do not disclose the name of evaluators of a specific project application. The summary list of all evaluators (without identification with concrete project application) may be published.
- Evaluators are selected from the European Commission's database and are from different countries.

# Component 9 - More efficient governance and strengthening RDI

Calls announced by the Ministry of Economy of the Slovak Republic  
**(CALLS WITH INTERNATIONAL EXPERT EVALUATION)**

R&I to decarbonise the economy  
(*Call for proposal to support the development of innovative decarbonisation solutions*)

- Decarbonisation TRL 4-8 (support of innovative solutions and their pilot testing/deployment in a real environment)

R&I for the digitalisation of the economy  
(*Call for proposal to support the development of innovative digital solutions*)

- Digitalization TRL 4-8 (support of innovative solutions and their pilot testing/deployment in a real environment)

# Who is eligible for funding under the Component 9 (under calls)?

## Applicant

- only Slovak entities

## Partners

- only Slovak entities

Eligible applicants and partners may vary according to the type of call for proposals and investment. This information will be provided with the project application(s) that you will be evaluating.

# Evaluation modalities

## Individual evaluation by 3 international evaluators (no consensus)

- Decarbonisation TRL 4-8
- Digitalization TRL 4-8



## 3 individual evaluations for the project proposal

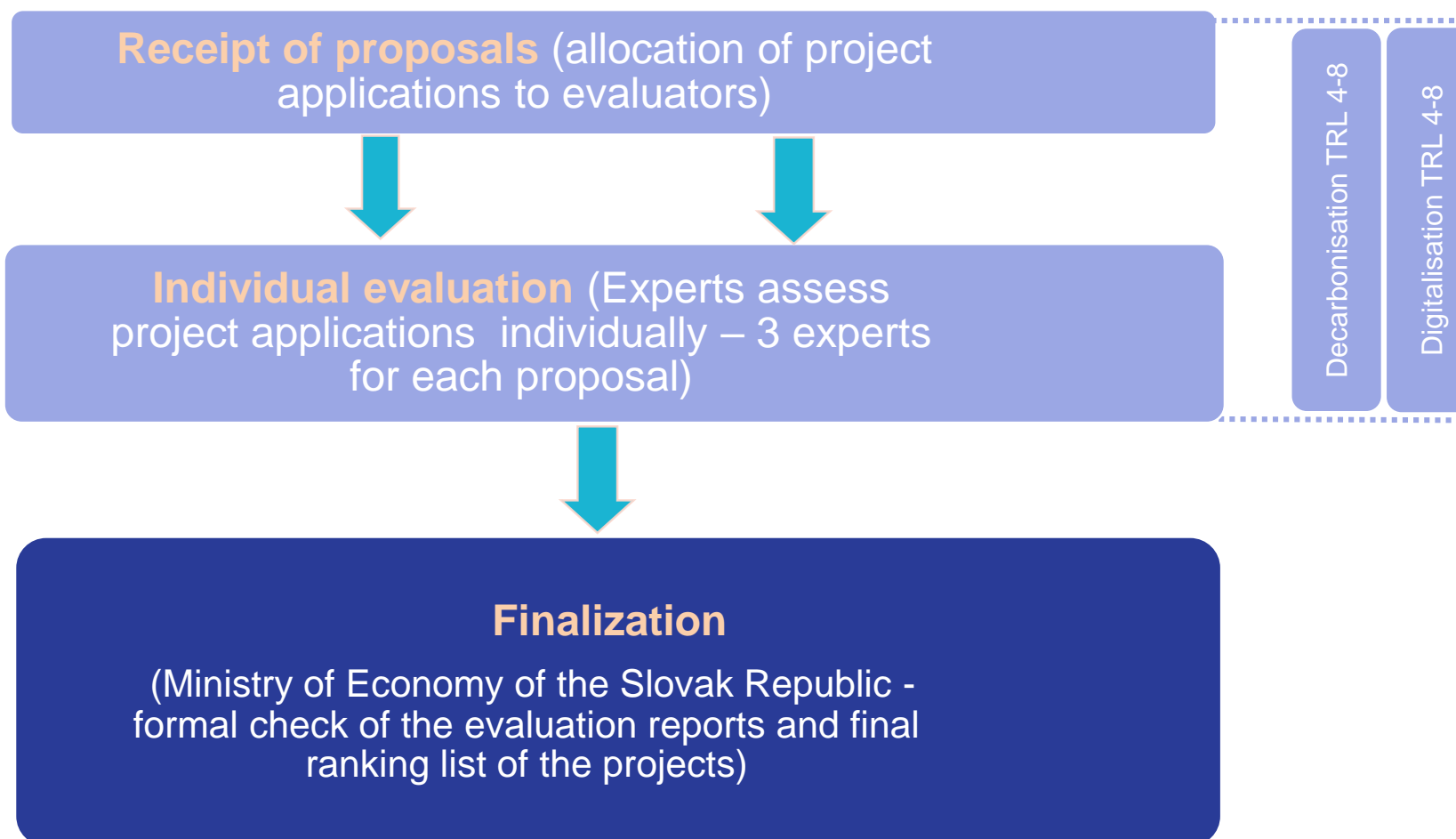
- evaluation of scored criteria by each evaluator
- evaluation of the additional questions (exclusionary criteria) by each evaluator



## Final evaluation for the project proposal

- summary evaluation of scored criteria (average of the individual scores)
  - summary evaluation exclusionary criteria (YES/NO)

# Standard evaluation process



# Evaluation criteria (scored criteria)

## 3 EVALUATION CRITERIA

All project applications will have the same structure – it will **always** consist of the three criteria – **Excellence, Impact and Implementation**. This criteria will be further divided into evaluation aspects which will vary according to the type of call and topic. The evaluator will be informed about aspects that are relevant for the evaluation of project proposals he/she evaluates.

1

### EXCELLENCE

- Quality and relevance of objectives
- Quality and ambition of the project, relevance and contribution
- Quality and appropriateness of the proposed methodology

2

### IMPACT

- Impact of the project
- Range of expected outputs, outcomes and deliverables and their contribution to the objectives of the call and project proposals
- Target groups
- Quality of the measures to maximize results, impact and communication

3

### IMPLEMENTATION

- Quality and efficiency of work plan
- Management of the project/consortium
- Operational capacity of applicant (and partners)
- Assessment of effectiveness and efficiency of costs



# Evaluation criteria (scored criteria)

- **Evaluation scores are awarded for the criteria and not for the different aspects in each criterion.**
- You provide a score in the range from 0-5 to each criteria based on your comments (including 0.5 point).
- Maximum score for a project proposal is 15 (3 criteria / max. 5 points for each of them).
- **Scores of project proposal (to be eligible for funding) must pass:**
  - **gaining at least 3 points for each criterion from the majority of the expert evaluators, i.e., at least two of them award three or more points in each of the application assessment criteria AND**
  - **gaining a final score of at least 10 points, whereas the final score is calculated as the sum of the average scores for each of the application assessment criteria, i.e. project excellence, project impact and project implementation (the average score for each criterion is calculated from the scores given by each expert evaluator who scored the criterion at least 3 points).**



# III. Individual evaluation



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# Individual evaluation

Read the proposal and evaluate it according to the evaluation criteria. Do not discuss it with anybody else!

Complete Individual evaluation report (IER) and send it to Project manager (PM)

Wait for the feedback from PM:

If the IER do not address all aspects of criterion or has some shortcomings you will be asked by PM to update it.

If the IER is fully complete in all aspects PM confirms the acceptance of IER.

**Note: Individual evaluation report of each evaluator will be send to applicant after the end of the evaluation process.**



## IV. Quality standards for evaluation reports



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# Quality standards for evaluation reports

## The basic quality principles:

- ✓ Evaluation report must be **fair, accurate, clear and complete, addressing all criteria and aspects.**
- ✓ Evaluators cannot assume information that is not explicitly provided.
- ✓ The **comments must reflect the scores and give reasons for scores.**
- ✓ Evaluation report should be complete but avoid additional elements – **comments must address all aspects (sub-criteria), but only these.**
- ✓ Information relevant for a specific award criterion may appear in different parts of the application and experts must take them all into account when scoring the award criterion.
- ✓ The evaluation of one criterion should NOT influence the evaluation of another criterion. In particular, **the same shortcomings should not be referred to under different criteria** (no double penalization).
- ✓ At the end of the evaluation, experts give overall comments on the application as a whole. In these comments, experts must provide a thorough analysis of the application highlighting its relative strengths and weaknesses.

# Quality standards for evaluation reports

Comments must reflect the assessment of the criteria in the frame of what is requested in the call.

Avoid factual mistakes. Whenever factual statements are made, they should be explicitly verified.

Comments should be precise and specific.

Comments must not be discriminatory, offending or inappropriate.

Comments should consist of clear, concise and complete sentences.

Comments must not be based on assumptions and should not suggest ignorance or doubt.

Comments must not contain recommendations or suggestions to improve the project.

The comment for a criterion, taken as a whole, must be consistent with the meaning of the score that is awarded for that criterion.

# Quality standards for evaluation reports

## HOW (NOT) TO

### DO NOT

- **Avoid self-declaration of insufficient expertise, or non-confidence in the proposal!** (e.g., I do not understand, I am not certain etc...)
- **Avoid intensely emotional language** (e.g. verbs as: believe, think, like, agree, doubt, etc.)!
- Avoid making broad generalization (be careful in using the words like all, always, must, never and every)!
- **Avoid ambiguous phrases!**
- Avoid reference to the applicant's age, nationality, gender, personal matters or any comments that may reveal your identity!
- Avoid exclusive language suggesting that particular race, gender or age group are gifted in a particular area!
- **Avoid too short comments!** (e.g. The application does not fulfil evaluation criteria 1.”)
- Avoid incomplete sentences or abbreviations!
- Avoid unnecessary comment, which does not add valuable advice; avoid comparison with other applications!
- **Avoid comments that give a description or a summary of the proposal!**
- **Avoid any reference or comparison with previous evaluations!**
- Avoid referring to marks in the comments!
- Explain shortcomings, but do not make recommendations!

### DO

- **If you do not feel comfortable with an evaluation, just DECLINE the task!**
- In case of any doubt please contact PM!
- **Use inclusive language!** Preferably use **gender-neutral language wherever possible.**
- **Use grammatically correct, complete and clear sentences** with no jargon!
- **Write full sentences (no bullet points)!**
- Provide polite comments and justifications!
- **Use dispassionate, analytical and unambiguous language!**
- **Critical comments should be constructive.**
- Replace vague expressions with explicit language: your comments will be clearer and more meaningful

# Time framework for delivery of reports

## Individual evaluation report

**Scale of project  
(maximum 70 pages) +  
budget**

10 calendar days from the receipt of documents for evaluation





## V. Evaluation criteria (scored criteria)



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## Evaluation criteria (scored)

**A**

**Excellence**

**B**

**Impact**

**C**

**Implementation**

# A. Excellence – part I.

**Under this criterion, the expert evaluators shall assess the following aspects:**

- ✓ The relevance of the project and the contribution of its implementation to the area and objective targeted by the call (research and development focussed on an innovative decarbonisation/digital solution), There is a comparative advantage of solving the project in Slovakia
- ✓ The characteristics and urgency of the problems or needs in the relevant area/sector targeted by the project and the proposed decarbonisation/digital solution at various levels (international, national, company) and how and in what extent the project results could contribute to solving such problems or meeting such needs The TRL indicated in the application corresponds to the proposed activities of the project (if relevant)
- ✓ The state of the art (i.e. the technical solutions and procedures currently applied) in the area/sector in which the decarbonisation/digital solution developed in the project should be used and how and in what extent the proposed decarbonisation/digital solution goes beyond the state of the art
- ✓ The qualitative degree of innovation represented by the decarbonisation/digital solution that the project targets and its potential to bring added value to the area/sector in which its use is envisaged on the international, national and company level together with a comparative analysis of the situation before and after implementation of the decarbonisation/digital solution that the project targets

## *A. Excellence – part II.*

- ✓ The potential availability of the proposed decarbonisation/digital solution or parts thereof in the relevant market segment
- ✓ The suitability and usability of the proposed decarbonisation/digital solution in the area/sector for which the solution is intended and in which it is expected to be used
- ✓ The probability that the developed decarbonisation/digital solution will contain elements of innovation in relation to processes ongoing in the area/sector in which it is expected to be applied and used
- ✓ The possibilities and potential uses of the developed decarbonisation/digital solution or parts thereof by various entities in the area/sector in which it is expected to be used on the company/national/international level
- ✓ The description of the current phase or current state of research and development related to the subject of the project and the assurance that all project activities are in a part of the research and innovation cycle corresponding to technology readiness levels (TRL) 4 to 8 (the initial state for implementation of a submitted project shall be at least TRL 3 and the end state after project implementation shall be at most TRL 8)
- ✓ The correct classification of the project work packages and activities in the research and development categories industrial research and experimental development.

# A. Excellence – part III.

## DNSH – Do no significant harm principle

- All activities and projects within Component 9 must be carried out in compliance with relevant EU and national environmental legislation. No measure in this component do significant harm to environmental objectives within the meaning of Article 17 of Regulation (EU) 2020/852. All funding schemes shall comply with DNSH principles requiring technology neutral investment at the level of applications and excluding potentially damage areas such as fossil fuels, including downstream use.

### Assessment of the DNSH principle – only specific calls:

- Description of how the project methodology complies with the ‘do no significant harm’ principle will be a part of the project application.
- Applicant shall show that their project will not carry out activities that make a significant harm to any of the six environmental objectives of the EU Taxonomy Regulation.
- Within expert evaluation in the specific call evaluators indicate whether they identified potential activities that might be non-compliant with the DNSH principle. It will be stated as a question for individual evaluator in the Individual evaluation report.
- Evaluators will not score applications in relation to their compliance with the DNSH principle, they will only state if they identified any potential activities that might be non-compliant with the DNSH principle.

### Assessment of description how the project is in compliance with the DNSH principle will be part of the project application in these calls:

- Decarbonisation TRL 4-8 (support of innovative solutions and their pilot testing/deployment in a real environment)
- Digitalization TRL 4-8 (support of innovative solutions and their pilot testing/deployment in a real environment)

## ***B. Impact – part I.***

### **Under this criterion, the expert evaluators shall assess the following aspects:**

- ✓ The expected impact of the project's implementation and the achievement of its results on the state of the art or the technical solutions and procedures currently used in the area/sector in which the decarbonisation/digital solution is expected to be applied and used
- ✓ The wider impacts of the project's implementation and the achievement of its results (e.g. economic, ecological, social or national/international impacts)
- ✓ The adequacy of specification of the qualitative and quantitative effects of the project's implementation and the achievement of its results on the activities, efficiency and productivity of entities operating in the area/sector in which the decarbonisation/digital solution is expected to be applied and used, the definition of the success criteria for the project's implementation and the achievement of its results and the procedures used to achieve them during and after completion of the proposed project
- ✓ The probability that implementation of the eligible project activities will lead towards and achieve the innovative decarbonisation/digital solution envisaged for the project (including its testing, validation and pilot deployment) and measures to maximise it
- ✓ The analysis of key production parameters including indicators of the resultant production of entities operating in the area/sector in which the decarbonisation/digital solution is expected to be applied and used before and after application of the proposed decarbonisation/digital solution

## *B. Impact – part II.*

- ✓ The added value of the proposed decarbonisation/digital solution for the overall economic performance, condition and competitiveness of entities operating in the area/sector in which the decarbonisation/digital solution is expected to be applied and used
- ✓ The commercial potential of the finished decarbonisation/digital solution, the existence of a realistic and relevant strategic plan for its commercialisation including a marketing strategy for the proposed decarbonisation/digital solution
- ✓ The specification of the potential to create new markets or disrupt an existing market together with the specification of the substantive demand for the developed decarbonisation/digital solution
- ✓ The identification and description of competition in the same or similar areas/sectors as the project applicant (and partner(s), if relevant) and its influence on the expected impact of the project's implementation
- ✓ The existence of a strategy to protect the know-how and knowledge of the project applicant (and partner(s), if relevant) including a description of the current and expected protection of intellectual property rights and licensing in relation to the proposed project.

## ***C. Implementation – part I.***

**Under this criterion, the expert evaluators shall assess the following aspects:**

- ✓ The overall project plan, the timeline and the feasibility of the planned activities and parts thereof in respect of their allotted content and time
- ✓ The division of the project into work packages, their interdependence and connections in logic and time
- ✓ The definition of relevant milestones and project outputs, their logical and timely allocation to individual work packages and their adequacy and justification with reference to the planned activities and the forecast costs for their achievement
- ✓ The division of tasks and responsibilities between the applicant and project partners in relation to the work packages, milestones and outputs of the project
- ✓ The material, technical and human resources of the applicant and all project partners dedicated to implementation of the project, the definition of a plan and strategy for obtaining any additional resources that are needed
- ✓ The previous experience of the applicant and each of their partners in implementing comparable projects and conducting research, development and innovation activities
- ✓ The identification and specification of (internal and external) obstacles and risks that could jeopardise or slow down the project's implementation and the achievement of its objectives and outputs, including the proposal of measures to minimise or eliminate the negative effects of such obstacles and risks



## C. *Implementation* – part II.

- ✓ The verification of the effectiveness, efficiency and necessity of the proposed project costs considering the proposed timeline for the project's implementation and the achievement of its objectives, and the set milestones and outputs
- ✓ The justification for the selection of project partners, the detailed description of their previous activities, their relevance and contribution to the implementation of the proposed project and the achievement of its objectives and outputs
- ✓ The method and effectiveness of the coordination and management of the activities of individual members of the partnership, the effectiveness of their communication with each other, the definition of tasks and the division of powers, and their adequacy in respect of the specific members of the partnership
- ✓ The method and quality of project management, the administrative arrangements for individual processes within the project implementation, the material, technical and human resources allocated to project management by the applicant and all partners.

# Interpretation of scores

<b>0</b>	The evaluation criterion is not met, or it cannot be evaluated due to incomplete information.
<b>1</b>	The evaluated aspects within the criterion are not sufficient in the project and show serious deficiencies.
<b>2</b>	The evaluated aspects within the criterion are too general in the project and significant shortcomings are present.
<b>3</b>	The evaluated aspects within the criterion are at a good level in the project, but several shortcomings are present.
<b>4</b>	The evaluated aspects within the criterion are at a very good level in the project, but a small number of shortcomings is present.
<b>5</b>	The evaluated aspects within the criterion are at an excellent level in the project and show no shortcomings or any shortcomings are minor.

# Additional questions (exclusionary criteria) (Answer: Yes/No) – part I.

Conditions to fulfill the exclusionary criteria:

- ✓ answer „YES“ for each criterion from the majority of the expert evaluators, i.e., if at least two evaluators answer „YES“ in each criterion

You can find additional question (exclusionary criteria-) in the IER regarding following aspects:

**Have you identified areas or activities of the project that could potentially conflict with the DNSH principle (do no significant harm)?**

- You respond yes or no if you identified any potential conflicts with the DNSH principle and if yes, specify potential areas of conflict.

**Is the project focused on an innovative solution (decarbonisation/digital) with commercial potential in one of the specific thematic areas (depending on the call)?**

- You respond yes or no whether the project is/is not aimed at an innovative solution in the relevant area, whether the solution has/does not have commercial potential and whether it will/will not be created in any relevant thematic area.

# Additional questions (exclusionary criteria) (Answer: Yes/No) – part II.

You can find additional question (exclusionary criteria-) in the IER regarding following aspects:

Do the project activities correspond to the declared technology readiness level (TRL 4-8)?

- You respond yes or no whether declared category of TRL corresponds to project activities. Definition of technology readiness levels  
[https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014\\_2015/annexes/h2020-wp1415-annex-g-trl\\_en.pdf](https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014_2015/annexes/h2020-wp1415-annex-g-trl_en.pdf)

Is the thematic focus of the project to which the application relates the same (corresponds) as is declared in the “*short proposal*” for the project submitted in EIC Accelerator Step 1 of the Horizon Europe programme and for which submission of a “*full proposal*” was recommended (i.e. it was evaluated as “GO” in the *Evaluation Results/Evaluation Summary Report*);?

- You respond yes or no, based on an assessment of the focus of the project and Evaluation Results/Evaluation Summary Report, whether the focus of the project corresponds to the focus of the project submitted under the EIC Accelerator tool of the Horizon Europe program.



# VI. Budget evaluation



# Budget evaluation

- Evaluation of proposed budget is part of the evaluation of **each project application**.
- Evaluate the cost estimates on based on your knowledge and professional experience.
- You evaluate the detailed budget table under the criterion “**Implementation**”:
  - Significant shortcomings in the budget lead to a lower score under the implementation criterion (e.g. a flawed budget structure or a clearly overestimated or underestimated costs).
- The funding mode will be specified in each call.
- The required amount of the grant can be reduced.

## Expert evaluator analyses:

- ✓ Coherence of the grant requested in relation to the proposed activities and outputs (cost-effectiveness, efficiency and value for money principle).
- ✓ Relevance of budget items/costs to implementation of the project (is requested cost item relevant and needed for successful implementation of the project and delivering its results?).
- ✓ Eligibility of costs.

# Regimes of financing in the calls

- ✓ **Personnel costs (real costs)**
  - *guarantor/head of research/development activities*
  - *research/development worker*
  - *technical worker*
- ✓ **Indirect costs (40% of personnel costs)**

## State aid

- Funding rate in each call is **100 % except for entities that are subject to state aid**
- **If an entity is an undertaking the GBER must apply** - in such a case, aid intensity will be determined according to the relevant article of the GBER
- If state aid is applicable, **only Article 25 or 26 of the GBER are relevant for the calls**
- State aid applies to selected calls – this information will be specified for each call



# VII. Types of projects and its evaluation



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# Individual evaluation by 3 international evaluators (no consensus)

## Project application

- Maximum 70 pages (all the excessive pages to be ignored by evaluator) + budget

## Evaluator's workflow

- Evaluator works out individual evaluation report and sends it to PM, waits for the approval by PM.

## Overall process of evaluation of this type of projects





# VIII. Mandate contract and remuneration



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- **Remuneration will be paid based on the Mandate contract that will be signed with each evaluator.**
- **Evaluator can evaluate several application (also in different calls) within one Mandate contract.**
- The actual remuneration will be calculated based on the tasks carried out and according to **Methodology for the remuneration of experts.**
- Remuneration is determined depending on the complexity of the project application and the difficulty of its evaluation - parameters such as the amount claimed in the project application, the complexity of the project activities, schedule, work packages, the complexity of the project budget, the number of partners in the project, the maximum number of pages of the project application, etc. are taken into account.
- **Evaluation outputs must be delivered on time** and in the corresponding quality for remuneration to be paid.

- **Model mandate contract** is available here: <https://www.mhsr.sk/podpora-investicii/plan-obnovy/dokumenty/foreign-evaluation?csrt=12895182909106318240>

- **Methodology for evaluator remuneration** is an integral part of mandate contract (annex no.1) is available here: <https://www.mhsr.sk/podpora-investicii/plan-obnovy/dokumenty/foreign-evaluation?csrt=12895182909106318240>

- Remuneration can be paid only when signed contract is delivered (by e-mail) to intermediary.

**Note:** The contract does not constitute an employment agreement. Any payment received as an Expert is not exempted from national taxes and you are obliged to ensure compliance with national legislation on taxes and social.

# Methodology for the remuneration of experts

- Each project application and work task within the expert evaluation process has a different time requirement.
- Each work task was assigned a number of work units that correspond to the normal working time required to perform the given task.

## Classification of calls according to its scope

Type of a project according to its scope	Scope of the project application	Calls
Large-scale project	70 pages of project application + budget	<ul style="list-style-type: none"><li>• Decarbonisation TRL 4-8</li><li>• Digitalization TRL 4-8</li></ul>

## Preparation for evaluation

Task difficulty	Total sum for the work task (EUR)	Output	Notes
<b>Preparation for evaluation - reading the evaluation materials</b>	135	Familiarization with the principles of evaluation, familiarization with the content of the call.	In case the evaluator evaluates several projects in one call, this task will be rewarded only once.
			In case the evaluator evaluates in several calls within one investment, this work task will be remunerated for each call separately.
			The payment of this reward is conditional on the preparation and delivery of at least one evaluation output.

## Individual evaluation

Task difficulty	Total sum for the work task (EUR)	Output	Deadline
<b>Project</b>	270	individual evaluation report	10 calendar days from the delivery of the documents for evaluation

## IX. Useful documents and links

- Definition of technology readiness levels (TRL) - [https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014\\_2015/annexes/h2020-wp1415-annex-g-trl\\_en.pdf](https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014_2015/annexes/h2020-wp1415-annex-g-trl_en.pdf)
- General Block Exemption Regulation (GBER) [https://competition-policy.ec.europa.eu/state-aid/legislation/regulations\\_en](https://competition-policy.ec.europa.eu/state-aid/legislation/regulations_en)

# X. The processing of the personal data

- Personal data (address, phone number, date of birth, identity number etc.) in the mandate contract (first page, part „Article 1” The Mandatary) will be required from the evaluator.
- The purposes of the processing for which the personal data are intended is an evaluation of the project proposals, i.e. processing of the personal data is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Ministry of Economy of the Slovak Republic.
- You can find more detailed information about the processing of personal data in Provision of information to the data subject (<https://www.mhsr.sk/podpora-investicii/plan-obnovy/dokumenty/foreign-evaluation?csrt=12895182909106318240>)



# Thank you!



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